Approved For Release 2007/02/16 : CIA-RDP78-03568A000900010001-0

## Office Memorandum . United States Government

TO : Chief, Classification and Wage Divisi	ion
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DATE: 5 February 1954

25X1

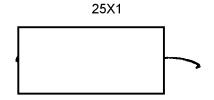
ATTN : Mr.

FROM : Chief, Administrative Services Division, Medical Office

SUBJECT: Reclassification and Upgrading of Position No. S-47

l. It is requested that attached Position Description be reviewed and necessary action be instituted to reclassify and upgrade Clerk-Typing Position No. S-117, Series GS-301-5. It is further requested that action taken be in accordance with attached Position Description.

2. If further information is desired, please contact undersigned at X-3181.



MO/WBW:nh (5 Feb. 154)

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Attachment - 1 Position Description



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